



Façade Improvement Program GRANT APPLICATION

ABOUT

The New Britain *Downtown District Façade Improvement Program* was created to allow a property owner or business owner the eligibility to receive grant funding to support exterior upgrades such as signage, maintenance, security devices, outdoor dining and more. This grant program offers a 50% matching grant to fund façade improvements to a property and/or storefront up to \$6,500.00.

Prior to applying, please review the following:

- Applications received after the completion of the project will not be accepted.
- Your plans must be approved by the New Britain Building Department/Historical Preservation Committee PRIOR to your application being approved
- Proposals must adhere to the existing Code of Ordinances set forth by the City of New Britain and design standards of the NBDD
- A proposal must have the approval of the building owner before being presented to the District. All rights of approval remain with the NBDD.

ITEMS TO SUBMIT

- Signed application by appropriate representative
- Renderings of proposed work
- Cost assessment in the form of a quote(s), invoice, purchase order, or proposal
- Permits associated with the City of New Britain Building Department
- Historic Preservation Committee review (if applicable)

RETURN THIS COMPLETED FORM WITH REQUESTED ATTACHMENTS VIA EMAIL TO:
nicole.bosco@newbritaindd.com



APPLICANT INFORMATION

Select all that apply to you application:

- Business Signage Exterior Maintenance Repairs (Masonry, Powerwashing, etc.)
 Security Device Exterior Lighting Patio Upgrades Other

Name of Applicant:

Business Name:

Contact Phone #:

Contact Email:

Address of Proposed Project:

Nature of Proposed Project:

Number of Years at Current Property:

Are you the Owner or Tenant of the above referenced property?

Total number of square feet in the above referenced property?

Are you located in a historic property? yes no not sure

Do you have a proposed date for a ribbon cutting ceremony?

PROJECT DESCRIPTION

Please describe all improvements to be made using grand funds: _____



ATTACHMENTS

- Renderings, photos, or artwork of the proposed project
- Detailed Budget
 - include cost of labor, material, installation, design, etc.
- Building Permit
 - available to apply online through newbritainct.portal.opengov.com/
- Historic Preservation Commission Review Application (if applicable)

CONTRACTOR INFORMATION

Vendor 1: _____

Vendor Address: _____

Vendor Phone #: _____

Vendor 2: _____

Vendor Address: _____

Vendor Phone #: _____

AGREEMENT DETAILS

Acknowledgement & Acceptance of Applicant

I, the undersigned, understand that the Downtown District Façade Improvement Program is offered through the New Britain Downtown District, and it is the sole decision of the NBDD to whom the allotted improvement grants may go. The NBDD retains the right to make distributions to property Owners of Tenants that have already made improvements to properties in accordance with the terms and requirements as stated above. By signing this Acknowledgement & Acceptance, I agree to the following terms and conditions:

- Agree that if the property is sold, or that my business moves or closes, within the next 24 months, all Façade Improvement Program grant funding must be paid back to the New Britain Downtown District in full.
- Agree to perform all work according to plan, based on the “design guidelines” set forth by the New Britain Downtown District.



- Agree to perform the work in accordance with all City of New Britain, State and Federal, building, zoning and fire codes.
- Agree that the grants will be paid directly to contractor upon the completion of the improvements, or at the sole decision of the NBDD may be paid directly to the property Owner or Tenant.
- I agree to cooperate with NBPD to relay camera footage if requested.
- I understand that the New Britain Downtown District has the right to deny, cancel or modify this application based on a violation of any of the above criteria.

SIGNATURES

Downtown Property Owner:

Print Name

Date: _____

Signature

Downtown Business Owner:

Print Name

Date: _____

Signature

NBDD Façade Improvement Committee Member

Print Name

Date: _____

Signature

NBDD Executive Director

Print Name

Date: _____

Signature